



Virginia

RINCÓN

FREELANCE EVENTS ORGANISATION AND PRODUCTION

ABOUT ME

I started working in front of the public and customer service in different types of events at national and international level, as well as in the office giving support at administrative level project manager, back office; currently I collaborate with several agencies.

I love my job, and the best way to achieve our goals is to have a strong, consolidated and coordinated team at your side.

CONTACT

Madrid-Barcelona

virginiarinconfernandez@gmail.com

<https://www.linkedin.com/in/virginia-rincón-fernandez/>

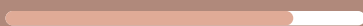
EDUCATION

Master in Event Organization and Protocol- ESAH (University San Jorge)
2021 - 2022

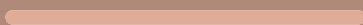
Higher Program in Marketing and Sales Management- EAE Business School
2017 - 2019

LANGUAGES

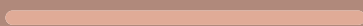
English



Spanish



Catalan



PROFESSIONAL EXPERIENCE

Freelance event organisation and production - Madrid and Barcelona.

2022- Currently

Clients:

Casati, MCI SPAIN, Grow, Terraevents, Grupo RIC, WHO Europe, Dissimilarity, Amex, Tower Bridge, On Deck, RPA, Adidas, Evora Marketing and Advertising.

Functions:

- Organization and Production.
- Protocol.
- Account executive.
- Coordination of teams from 10 to 150 pax.
- Coordination of Transfers between 10 to 50 drivers and with a total of 1000-2000 pax.

Project Manager MERIDIANA SEERVICIOS AUXILIARES-Madrid

2021- 2022

Functions: Direct relationship with clients, preparation and presentation of budgets. Selection of the appropriate personnel for the event, according to the client's needs. Project monitoring, specific briefing for each event and onsite and offsite coordination of the event from 10 to 150 pax.

SKILLS



Adaptivity



Photoshop



Creative



Microsoft
office



Resolute
Person



Proactive